

**SHRI VISHWAKARMA SKILL UNIVERSITY,
DUDHOLA, PALWAL**
**FORMAT FOR INVITING QUOTATIONS (Limited Quotations
Basis)/TENDERS**

SVSU/2025/P&S/NIQ/ 641_____ Dated: 21.11.2025

NIQ DOCUMENT

Subject: Invitation for Quotation for supply of items.

Sealed quotations are invited from the manufacturers/exclusive distributors/
authorized dealers/suppliers/re-sellers for the items detailed below:

Sr. No.	tem	Quantity
1	Dairy -5x7 inch normal with SVSU branding printing	500 nos
2	Poster A3 Size Color Glossy Paper 130 GSM	10000 nos
3	Sun Board with Laminated vinyl sheet 5x3 feet	50 pcs
3	Flex without frame 5x3	500 nos
4	Pen – with SVSU branding equivalent Pilot V5	500 nos

1. The sealed quotations, complete in all respects, must reach the Office of the undersigned latest by **26.11.2025** by 17:00 PM in the office of **ASSISTANT REGISTRAR, P&S BRANCH, 1ST FLOOR, ADMINISTRATIVE BLOCK, SHRI VISHWAKARMA SKILL UNIVERSITY, VILL-DUDHOLA, PALWAL, HR-121102**. The quotees or their authorized representatives are allowed to attend the meeting of the Quotation Opening Committee at their own costs.
2. The following charges and terms may be spelt out in your offer clearly:
 - i. F.O.R at SVSU, Dudhola, Palwal, HR-121102
 - ii. GST applicable.
 - iii. Payment terms.
 - iv. Delivery period.
 - v. Guarantee/Warranty period.
 - vi. After-sales service.
 - vii. Installation charges, if any.
 - viii. Validity period of the quotation.
 - ix. Bank Draft charges, if any.
 - x. Misc. charges such as Packing & Forwarding charges, Insurance charges, etc., if any.
 - xi. SVSU reserves the right to cancel the NIQ at any stage.

SD

Asstt. Registrar
P & S, SVSU